

# Initial activation of HSB account

## 1. open the website in a browser

Please open the following link in your browser: [hs-bremen.de/activate](https://hs-bremen.de/activate)



## 2. enter your data and request an activation code

To activate your HSB account, enter your seven-digit applicant number and your private e-mail address that you entered when you applied in CamplnO.

Then click on 'Submit'.

### Required data:

- Applicant number
- Private e-mail address (entered in CamplnO when applying)

**Request for a code for the initial activation of your student user account at the HS Bremen**

**Important Note:**  
Please note, that you have to enable cookies for this application.

**Entries**

application number:   
You can find this in the applicant portal or on your registration certificate. It is a maximum 7-digit number without additional characters.

private e-mail address:   
Please enter the address stored in the applicant and student portal [CamplnO](#) of Bremen University of Applied Sciences.

If there are any unexpected problems or errors, please contact the computer centre of Hochschule Bremen (RZhsb): [RZhsb-service@hs-bremen.de](mailto:RZhsb-service@hs-bremen.de)

**Information:**  
The previous registration procedure for activating the student user account was replaced by a digital procedure on August 1, 2024. Please use this new procedure even if you were enrolled before August 1, 2014. Your previous, printed activation code is invalid!  
Further information can be found on our [website](#).

If all the data is correct, the message "Activation code has been sent" will appear and you will shortly receive an e-mail about the activation process.

*If you have not received an e-mail, we recommend that you check your spam folder or spam filter!*

### 3. login via activation code

After submitting the data, you will receive an e-mail with the subject "Activation of your account at Bremen University of Applied Sciences".

This e-mail contains an activation code including a link to the further user activation procedure.

#### Required data:

- Applicant number
- Activation code (from e-mail)

### 4. Personal password for HSB account

Assign a personal password for your HSB account.

If the password is successfully changed, the activation code becomes invalid

**Login for initial activation of your user account at HS-Bremen**

**Important Notes:**

- For security reasons, you have **5 minutes** to save your changes. After this time you have to log in again.
- Please note, that you have to enable cookies for this application.

**Login**

application number:

activation code:

Please enter the code sent to your private e-mail address.

If you have not yet requested it or if it cannot be found, you can [request a new activation code.](#)

If there are any unexpected problems or errors, please contact the computer centre of Hochschule Bremen (RZhsb): [RZhsb-service@hs-bremen.de](mailto:RZhsb-service@hs-bremen.de)

**HSB-password setting**

Account: **Testaccount DR**

For security reasons, you have **5 minutes** to save your changes. After this time you have to log in again.

application number:

password:

repeat password:

**Please make sure you remember your chosen password**, because it will not appear in the next step. It is possible to print or save your user name and e-mail-address only!

If there are any unexpected problems or errors, please contact the computer centre of Hochschule Bremen (RZhsb): [RZhsb-service@hs-bremen.de](mailto:RZhsb-service@hs-bremen.de)

**Guidelines for a secure password**

Please consider the following guidelines when choosing your password:

- The password has to be min. 12 characters and max. 32 characters in length
- The password has to contain one character from each of the following four categories:
  - German capital letters (A - Z, no umlauts)
  - German lowercase letters (a - z, no umlauts)
  - Arabic numerals (0 - 9)
  - Special characters, the following are permitted: % + ' - / ! , \$
- Spaces are not allowed.
- The password must not imply your user name or other name components, such as first or last name.
- Do not use sequences of letters from the keyboard like "qwerty".
- The password must not form a term that could be found in a dictionary.
- Do not include personal information, such as your date of birth or your license number.
- Choose a password that you can remember so it is unnecessary to write it down.